RESUME

Personal Profile

Name : Edwin Tan Kean Hoong

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Contact no. : +6016-5515705

Date of Birth : 8th November 1986

Age : 31

Nationality : Malaysian

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Professional Experience

1) NAVIS CAPITAL PARTNERS

Finance Manager Jun 2015 to current

Key roles and responsibilities:

• Managing finance operations for regional offices (SG/TH/AU/VN/HK)

• Manage the fund accounting activities for a US$1.5 billion (including parallel funds) – management

fee computation, review payment vouchers and general journal, drawdown and distribution

• Preparation of quarterly financial statements, quarterly reports and capital account statements

• Compute carried interest in accordance with LPA provisions

• Handling investor/LP queries or ad-hoc requests

• In-charge of audit and tax for SPV entities and the Funds

• In-charge of audit and tax for the fund manager entities (GP’s book)

• In-charge of regulatory submission

2) NOVA FOUNDERS CAPITAL LIMITED (GLASSESGROUPGLOBAL)

Finance Manager Oct 2014 to May 2015

Key roles and responsibilities:

• Founded in 2013, GlassesGroupGlobal is the fastest growing online eyewear retailer in Asia-Pacific.

The company has a regional presence in Malaysia, Singapore, Hong Kong, Philippines, Taiwan,

Australia and New Zealand. We provide the widest range of sunglasses, glasses and contact lenses.

Overall in-charge of the financial reporting and financial management of the GlassesGroupGlobal

• Consolidation of Europe and Malaysia entities for Group in HK

• Involved in investor relations and fund raising (core team member of US$50m fund raising in HK)

• Implementation of accounting processes and internal controls

• Implementation of GST

• Managing working capital, cash flows and HR matters

• Business partnering with external parties

• In-charge of legal and administration matters

Page 1

RESUME

Professional Experience (cont’d)

3) THE BOSTON CONSULTING GROUP (BCG)

S.E.A. Management Accountant Jan 2014 to Oct 2014

Key roles and responsibilities:

• A Revenue focused business analyst role working for a large multi-national professional services

company. Work in a collaborative manner with the Finance Manager – Commercial SEA, Financial

Controller SEA and the Consultants and Partners based in the SEA system.

• Have a customer focus; provide analytical and accounting support to the operation whilst being

primarily responsible for the accounting of actual and forecasted revenue.

• Provides key support to the Finance Manager - Commercial SEA with all Project Management

reporting and administration, Revenue functions and Contracting Compliance, reporting and analysis.

• Performing all regular project management functions with responsibility for the completion of the

accuracy and completeness of all related accounting processes and balances including revenue

recognition for cases and management of working capital balances.

4) KPMG SINGAPORE

Audit Senior Associate Feb 2010 to Dec 2013

Key roles and responsibilities:

• Performing statutory audit in accordance to the applicable auditing standards and accounting

framework;

• Performed other assurance services such as quarterly review for listed companies and agreed-upon-

procedures engagements including issuance of comfort letter for medium term notes.

5) KPMG MALAYSIA

Audit Associate Aug 2008 to Jan 2010

Roles and responsibilities:

• Responsible in assisting Audit Seniors and Audit Managers in planning, control evaluation, and audit

fieldwork in accordance with KPMG Audit Methodology (KAM);

• Exposure in diversified industries such as manufacturing, banking and financial services and service

industry.

Professional certification

• Certified Practicing Accountant (CPA) Australia

• Malaysian Institute of Accountants (MIA)

Page 2

RESUME

Education

2006-2008 : Bachelor of Business (Accounting and Finance)

• University of Charles Sturt, Australia.

2004-2006 : Diploma in Business

• Higher Education Learning Program (HELP) University, Kuala Lumpur, Malaysia.

2003 : Sijil Pelajaran Malaysia (SPM)

• St. Johns Institutions, Kuala Lumpur, Malaysia.

Language skills

Written and spoken: English and Bahasa Malaysia

Achievements

• Implementation of banking encryption method exercise in Navis Group.

• Project Manager for migrating Funds data for eFront Private Equity Software solution.

• Winner of Silver award for KPMG’s Service Excellence Team Award 2013 under Panasonic Group.

• Winner of Merit award for KPMG’s Service Excellence Team Award 2013 under Sumitomo Group.

• Winner of Bronze award for KPMG’s Service Excellence Team Award 2012 under Panasonic Group.

• Highest mark in Malaysia for Global Strategy Leadership (CPA Australia) in Semester 2, 2010.

References

Excellent references are available upon request.

Page 3